

Broughton in Amounderness Parish Council

Proceedings of the Parish Council Meeting held on
Tuesday 10th December 2024 at 7:30pm

Present:

Cllr. P Hastings
Cllr. N Parkinson
Cllr. L. Brown
Cllr. M Bell
Cllr. S Sargeant

Jessica Dibble (Parish Clerk)

Min 101291 Welcome from Chair

Meeting opened at 19:30

The meeting was called to order at 7:30 PM by the Chair, Cllr. P Hastings, who welcomed all members.

Min 101292 Apologies

Cllr. P Bunting
Cllr. L. J Oldcorn
Cllr. S Sargeant
Preston City Councillor S. Whittam
County Councillor S. Whittam

Min 101293 Declarations of interests

Cllr. P Hastings declared an interest in the grant request submitted by Woodplumpton Primary School.

Min 101294 Public Time

No speakers were present.

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Min 101295 Approval of Minutes

It was resolved to sign the minutes of the full council meeting held on the 29th October as a correct and accurate record.

Proposer: Cllr. P Hastings
Seconder: Cllr. N Parkinson

Min 101296 Reports on meetings attended by Councillors

a) Broughton Parish Community Charity

Cllr. N Parkinson reported on a recent Broughton Parish Community Charity meeting, where he informed the trustees of the approved funding arrangements for 2025. Concerns were raised regarding communication between the Council and the Charity. It was agreed that the Clerk will arrange a joint meeting to discuss strategies with a view to strengthen the relationship.

Min 101297 Lengthsman's Report

The Lengthsman has been actively engaged in several tasks around the village. The flower beds have been weeded and prepared for bulb planting, particularly outside The Pepper Bistro. Extensive litter picking has been done along the Guild Wheel and throughout the village, including Fernalgh Lane, Durton Lane, the car park, and King George field. Overhanging brambles on Sandygate Lane have been cut back, and the Co-op containers have been replanted with wallflowers and bulbs.

Strimming around the Guild Wheel path and surrounding areas has been completed. Blocked drains have been reported to Love Clean Streets again. Maintenance at Toll Bar Cottage Garden continues, with new bulbs planted. Trips to Bannister Hall Nursery and Ribblesdale were made for supplies. The Cenotaph has been cleaned, weeded, and treated with weed killer. Another 450 bulbs have been planted throughout the village, and the barrels have been refilled with various bulbs. Ongoing leaf removal has been conducted across the village.

Min 101298 Broughton Parish Community Charity

- a) Correspondence noted.
- b) Clerk is to arrange an informal meeting between the parties, see minute 101296.

Min 101299 Broughton Neighbourhood Development Plan

a) Parish Action Plan (PAP) Update

Councillor P. Hastings was unable to provide an update until Regulation 14 has concluded. A report will be provided to councillors at the next full council meeting, as the updated PAP will reference the revised Plan content.

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b) Neighbourhood Plan Review

Councillor P. Hastings reported that the consultees were being notified of Regulation 14 and that Rule 15 consultation will begin in January for a further six weeks. The intention is that the plan will go to an independent examiner in March 2025.

c) King George V Field

Councillor P. Hastings reported that she was working on the Enviro Grant application which should financially support the furniture and planting arrangements. Cllr. Hastings advised that the application will be submitted on the 6th January 2025 and Council will be updated on any developments.

Min 1012100 Budget Challenge

The Council approved the budget proposals and unanimously agreed to the Precept amount and budget allocations.

Min 1012101 Correspondence

- a) To note the recent correspondence from Cllr. Swarbrick in relation to road Infront of the War Memorial (previously circulated).

Clerk to Chase an update from Cllr. Swarbrick in January 2025, to see if the road Infront of the War Memorial has been included in January's funding scheme.

- b) To note the correspondence from residents received regarding the Certificate of Lawfulness issued (Application number: 06/2024/1011)

The Parish Council does not need to provide comments or opinions on Certificates of Lawfulness, as the outcome is based on the application of the law and not on planning policy considerations or community impact assessments.

- c) To note the update from the chair in relation to the Enviro Grant.

Enviro Grant will be submitted on or before 6th January 2025. See minute 101299.

Min 1012102 Meeting with Maya Ellis (MP)

Council discussed matters to raise with Maya Ellis who would be attending the Toll Bar Cottage on Friday 13th December 2024.

Matters to be discussed were as follows:

- Speeding throughout the village

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- Police presence and the need for an additional Police Constable.
- Inheritance Tax

Min 1012103 Financial Matters

- a) Council to note the verbal report from the Chair of Finance, Cllr. N Parkinson.

Cllr. N Parkinson provided Council with a summary of the Finance Committee meeting.

It was noted that the Finance Committee's 'Terms of Reference' were ratified, and the committee approved a revised Small Parish Grants form along with its accompanying Terms and Conditions.

- b) Council to review and note the accounts to date and note any recommendations from the chair.

Councillor N. Parkinson, Chair of Finance, presented the current status of the Council's bank accounts. The following reports explained by the Chair of Finance: Profit and Loss, Actual vs. Budget, and Bank Reconciliations.

The balances of each account were noted as:

Unity Trust Bank (Reserves):

- Balance as of last Full Council (28.10.2024): £49,612.85
- Outgoing: £27,042.19
- Incoming: £13,576.48
- Balance as of 10.12.2024: **£36,147.10**

Unity Trust Bank (CIL Interest)

- Balance as of last Full Council (28.10.2024): £23,619.37
- Outgoing: £0.00
- Incoming: £3,776.38
- Balance as of 10.12.2024: **£27,395.75**

Unity Trust Bank (CIL)

- Balance as of last Full Council (28.10.2024): £0.00

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- Outgoing: £0.00
- Incoming: £28,004.62
- Balance as of 10.12.2024: **£28,004.62**

CCLA:

- Balance as of last Full Council (28.10.2024): £900,000.00
- Outgoing: £0.00
- Incoming: £0.00
- Balance as of 10.12.2024: **£900,000.00**

Total Assets:

Unity:	£91,547.47
CCLA:	£900,000.00
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Total Assets:	£991,547.47

- c) Council to discuss and review the grant request from Woodplumpton Primary School.

As per the agreement of Council, this matter is to be deferred until the meeting in January 2025.

- d) All transactions made between 29th October 2024 and 10th December were authorised.

Proposer: Cllr. N Parkinson
Seconder Cllr. L Brown

- e) Councillor Hastings reported a delay in the Sir Tom Finney Football Club grant due to the need for a new fire door at the Broughton Pre-School building. A joiner inspected the site and recommended replacing the existing window with a fire door. Before any work can begin, a fire inspection is required to ensure the preschool complies with the latest fire regulations.

Clerk is to write to the Pre School and request that they have a fire inspection carried out as a matter of urgency.

Min 1012104 Consideration of Planning & Licence Applications

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- Planning Application: 06/2024/1213 – No objections from Broughton Parish Council.
- Planning Application: 06/2024/1091 – No objections from Broughton Parish Council.
- Planning Application: 06/2024/1150 – No objections from Broughton Parish Council.
- Planning Application: 06/2024/1168 – No objections from Broughton Parish Council.
- Planning Application: 06/2024/1170 – No objections from Broughton Parish Council.
- Planning Application: 06/2024/1161 – No objections from Broughton Parish Council.

Min 1012105 Events

Councillors present confirmed their attendance to the Christmas meal which will be held on Friday 10th January 2025.

Min 1012106 Date of Next Meeting

Finance Committee meeting -Tuesday 21st January 2025 at 6:45pm in The Toll Bar Cottage, 476 Garstang Road, Preston, Lancashire, PR3 5JB

Full Council meeting – Tuesday 21st January 2025 at 7:30pm in The Toll Bar Cottage, 476 Garstang Road, Preston, Lancashire, PR3 5JB.

Meeting closed by Chair, Cllr. P Hastings at 20:48